

Sayreville, New Jersey
October 15, 2013
6:30 P.M.

Pursuant to notice posted at the Board Offices, given to each Board member, one local newspaper, and the Borough Clerk as required by Chapter 231, Public Law 1975, the Board of Education of the Borough of Sayreville held a Regular Meeting on October 15, 2013. An Executive Session took place at 6:30 P.M. followed by the Regular Meeting at 7:30 P.M. The meeting was held in the Cafeteria at Sayreville War Memorial High School.

Mr. Macagnone called the meeting to order at 6:30 P.M.

Members present were Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccuia, Mrs. Trapp and Mr. Macagnone.

Motion by Mr. Ciak, second by Mrs. Raccuia. Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccuia, Mrs. Trapp and Mr. Macagnone. The Board went into Executive Session at 6:31 P.M. in accordance with the following Resolution.

Also present were Superintendent Dr. Alfano, Assistant Superintendent Mrs. Zeichner, Assistant Superintendent Mrs. Facendo, Business Administrator/Board Secretary Mr. D'Andrea and Board Attorney Mr. Busch of the Schwartz, Simon, Edelstein and Celso law firm.

RESOLUTION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

ATTORNEY-CLIENT PRIVILEGE

- Personnel Matters

NEGOTIATIONS

- Principal's Association

PERSONNEL

- Agenda Item

STUDENT DISCIPLINE

- H.I.B. 1-4-2013-14

3. It is anticipated at this time that the above-stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.
4. This Resolution shall take effect immediately.

The Board adjourned the Executive Session at 7:27 P.M.

The Board reopened the meeting to the public at 7:30 P.M.

Members present were Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccaia, Mrs. Trapp and Mr. Macagnone.

Also present were Superintendent Dr. Alfano, Assistant Superintendent Mrs. Zeichner, Assistant Superintendent Mrs. Facendo, Business Administrator/Board Secretary Mr. D'Andrea and Director of Special Service Mr. Byrne.

PRESENTATION

- HS Student Council – UBU Anti-Bullying Program
- New Jersey School Board Association Board Member of the Year – Kevin Ciak

CORRESPONDENCE

- Monthly Technology Work-Order Report
- Monthly Maintenance Work-Order Reports

APPROVAL OF MINUTES

It must be noted that Mrs. Trapp abstained on the following:

Motion by Mr. Biesiada second by Mr. Ciak. Roll call vote. Eight yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccaia and Mr. Macagnone. The Board approved the minutes of:

- Regular and Executive Session of October 1, 2013

STUDENT COUNCIL REPRESENTATIVE'S REPORT

- Sonika Vani

PARENT INVOLVEMENT REPRESENTATIVE'S REPORT

ATTORNEY'S REPORT

DISTRICT HIGHLIGHTS

- The Sayreville War Memorial High School has been awarded a \$3,000 grant by Special Olympics to bring Project UNIFY to S.W.M.H.S.! The money will be used for new adaptive equipment, clothing/jerseys that we may need, as well as travel expenses for Sport Expos and other events. Project UNIFY has three components: unified sports, youth activation and whole school enrichment. We have selected seven youth leaders to act as officers to help with the planning and implementation. This program is under the supervision of Ms. Abby Tonzola, who was instrumental in seeking out and writing the grant. Congratulations to all!
- Congratulations to the Sayreville War Memorial High School's Marching Band (above), who took First Place in the Roselle Park Competition on Saturday, October 12, 2013 for Group 3A. We are so proud of these students for keeping Sayreville's winning tradition alive!

SUPERINTENDENT’S REPORT OVERVIEW

BUILDINGS AND GROUNDS

The Board of Education approved the use of the Sayreville War Memorial High School Auditorium by the Sayreville Public Library on October 19, 2013 from 1:00 PM to 4:00 PM for a College Financial Workshop in conjunction with the High School Guidance Department to hold free Parent and Student workshops.

FINANCE

1. The Board of Education approved the Resolution on Transfers, for the month of September 2013.
2. The Board of Education approved the Transfer Spreadsheet in accordance with S-1701 for the month of September 2013.
3. The Board of Education approved the list of bills dated October 15, 2013 prepared by the Board Secretary in the amount of \$3,645,937.49 for the Operating Account.
4. The Board of Education approved the list of bills dated October 15, 2013 prepared by the Board Secretary in the amount of \$189,012.64 for the Cafeteria Account.
5. The Board of Education approved the list of bills dated October 15, 2013 prepared by the Board Secretary in the amount of \$7,031.50 for the Athletic Account.
6. The Board of Education approved the September 2013 payroll prepared by the Board Secretary in the amount of \$4,280,311.36 for the Payroll Account.
7. The Board of Education approved the acceptance of the Secretary’s Report for the month of September 2013.

It must be noted that Mr. Balka abstained on the following:

8. The Board of Education approved the acceptance of the Treasurer of School Monies Report for the month of September 2013.
9. The Board of Education approved the resolution regarding the requisition of taxes (T-1 Form) from the Borough of Sayreville.
10. The Board of Education approved State and Federal Grants for the month of September 2013 in the amount of \$3,384,428.46.
11. The Board of Education approved the Petty Cash Report for the Superintendent’s Office for the month of September 2013.
12. The Board of Education approved the Petty Cash Report for the Business Office for the month of September 2013.
13. The Board of Education approved the creation of the following new coaching positions for the Sayreville War Memorial High School, for school year 2013-14, as follows:

<u>COACHING POSITION</u>	<u>SALARY</u>
Head Girls’ Bowling	\$7,787
Head Girls’ Golf	\$7,787

14. The Board of Education approved the attendance of Mr. James Brown at the 2014 NASSP Convention on February 6, 2014 and February 7, 2014 to be held in Dallas, Texas.

Registration: \$495.00

15. The Board of Education approved the disposal for the purpose of recycling, the following which are no longer needed for school purposes:

Serial Number	Model	Detail
IPC5MY2FAA	8608GBE	network switch
IPC8XOGHAA	8616GTE	network switch
IPC5M42FAA	8632TXE	network switch
IPC5M42FAA	8632TXE	network switch
IPCMOWLAD	869SF/256	network switch
XNA-1/NL2-009501	XEROX	Copy machine
10886/892E81230	XEROX	Copy machine
0202/7ZLV293C18	3COMM 1100	network switch
0020D808B7E0	BS 470	network switch
0011F9A5F640	BS 470	network switch
0020D80935A0	BS 470	network switch
IPC5MWUFAA	8608 SXE	network switch
IPC5MWUFAA	8608 SXE	network switch
LBNNTMJPT20C33	BS 5520	network switch
SDNIG409PL	BS 5510	network switch
SACC072A96	BS 420	network switch
LBNNTMJPT208LY	BS 5520	network switch
J9K7H11	POWER EDGE 1500	server
SACC072AFH	BS 420	network switch
ARTSD6039970	800 AC/DC POWER	power adapter
ARTSD6039907	800 AC/DC POWER	power adapter
0202/7ZLV29FFCF8	BS 110	network switch

16. The Board of Education approved the attendance of Thomas Gentile and Jill Spero at the Four-Day Nonviolent Crisis Intervention Training Program in White Plains, NJ on October 22-25, 2013.

Registration: Jill Spero	- \$2,250.00, plus mileage per OMB Guidelines
Thomas Gentile (previously certified)	- \$1,200.00, plus mileage per OMB Guidelines

17. The Board of Education approved the Purchase Order to Dell in the amount of \$3,634.40 for New Jersey Non-Public School Technology Grant for St. Stanislaus Kostka School.

18. The Board of Education rescinded Change Order #1 to Frank C. Gibson Mechanical, Inc. approved at the August 20, 2013 Board of Education Meeting.

19. The Board of Education approved the following presenters for Staff Development Day on November 5, 2013. All payments are contingent upon sufficient enrollment and will not exceed the amounts listed below:

<u>Name</u>	<u>Amount</u>
Kiker Learning	\$2,000
Kristine Gibson	\$1,040
Collins Writing Project	
Staff Development Workshops	\$1,500

ETTC	\$1,500
Mary Fowler	\$ 700
Kelly Ford	\$1,025
Sara Bright	\$1,025
Heather Engelken	\$1,025
NJPSA	\$2,500
Community Safety Consultants	\$3,780
Georgia Baumann	\$ 300
Harry Bell	\$ 300
Grace Gabriele	\$ 300

PERSONNEL (NON-CERTIFIED)

1. The Board of Education honored the retirement of Thomas Horoshko, 3 PM-11 PM custodian at the Sayreville Middle School, effective July 1, 2014.

2. The Board of Education granted retroactively an unpaid medical leave of absence to Misoon Kelly, cafeteria worker at the Sayreville Middle School, from September 1, 2013 through November 8, 2013.

3. The Board of Education granted retroactively an unpaid personal leave of absence to Shu Hui Chiu, part-time paraprofessional in the Project Before Class at the Samsel Upper Elementary School, from October 2, 2013 through October 15, 2013.

4. The Board of Education amended the start date of Julia Lozado, Bookkeeper for the District, to October 15, 2013.

5. The Board of Education approved the following support personnel to the substitute or temporary help lists for school year 2013-14. All applicants are certified for substituting. ***All substitute applicants cannot be used as a substitute employee until their name appears on an approved substitute list issued by the Superintendent's Office.***

Bus Driver

*Carr, Erica

Cafeteria Aide

Brullo, Tara (retroactive to 9/1/2013)

*Nunez, Ramonita

Cafeteria Worker

*Berry, Beth

Kaur, Baljit (retroactive to 9/1/2013)

*Petrick, Kathleen

Clerical

*Nunez, Ramonita

Custodian

*Perkowska, Maria

Paraprofessional

*Nunez, Ramonita

*Conditional upon final approval by the N.J. Department of Education and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. or N.J.S.A. 18A:6-4.13 et seq.

PERSONNEL (CERTIFIED)

1. The Board of Education rescinded the appointment of Lawrence Wallace as Head Varsity Coach – Boys’ Spring Track, for the 2013-14 school year.

WITHDRAWN

2. The Board of Education is requested to approve the following personnel for coaching assignments and salaries as indicated for school year 2013-14. All of the salaries are without prejudice of errors and/or omissions in the calculations.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
	Head Girls’ Bowling	\$7,787
	Head Girls’ Golf	\$7,787

3. The Board of Education (1) retroactively approved the suspension of teacher Jaclyn P. Melillo effective October 11, 2013 pending further investigation; and (2) terminated Ms. Melillo from her stipend position as Assistant Class Advisor – Grade 9, effective immediately.

4. The Board of Education approved the employment of the following personnel for school year 2013-14 at the salaries and assignments indicated below.

Name	Location	Assignment	2013-14 Salary	Effective Dates	Track
Deecken, Bethany (P. Shpock)	Truman School	School Nurse	Prorated **\$50,853 (BA + 30, Step 6)	11/1/2013 thru 12/31/2013	Tenure
Deecken, Bethany (T. Frank)	SMS	School Nurse	Prorated **\$50,853 (BA + 30, Step 6)	1/1/2014 thru 6/30/2014	Tenure
*Jenkins-Hasa, Jamie (K. Mueller)	SMS	Replacement LAL Tech Gr. 7/ LAL Gr. 8 Teacher	Prorated **\$44,753 (BA, Step 1)	10/16/2013 thru 6/30/2014	Non Tenure
*Karunakaran, Bhuvana (J. Malik Lawson)	Arleth School	Class IV Substitute Speech Language Specialist	\$200 per day	Pending Completion of Paperwork thru 6/30/2014	Non Tenure
Kelly, Erin (C. Moccia)	Eisenhower School	Replacement Grade 3 Inclusion Teacher	Prorated (\$46,753 + \$125 Stipend =) **\$46,878 (MA, Step 1)	10/16/2013 thru 4/8/2013	Non Tenure

5. The Board of Education approved the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Natalie Baginski	How Did You Get That? Imposing Open-Ended Responses in Mathematics? Grades 3-12	5/1/14	\$115.00
Natalie Baginski	Making a Successful Transition to Common Core Mathematics	2/13/14	\$120.00
Ira Babyatt	AMTNJ Annual Conference	10/25/13	\$150.00

Lori Belotti	Practical Strategies for Implementing the Rigorous Common Core State Standards for Reading and Writing	11/26/13	\$150.00
Sheila Berman	Transition Coordinators Network of New Jersey	10/16/13	Free
Florence Berman	DECA Teacher Training for School Business	10/18/13	\$15.00
Jessica Blier	Using IPADS to Support Language Learners, Grades K-12	11/18/13	\$140.00
Eric Boehm	AMTNJ Annual Conference	10/25/13	\$135.00
Kevin Bloom	NJCSS Fall Conference: Social Studies at the Core	10/23/13	Free
Karl Boehringer	Digital Storytelling on the IPAD	12/5/13	\$115.00
Ann Bomberger	AMTNJ Annual Conference	10/25/13	Free
Ann Bomberger	The Flipped Classroom	4/24/14	\$115.00
Bonnie Brady	Understanding the New Tenure and Evaluation Regulations	11/12/13	\$150.00
Bonnie Brady	First Amendment Rights, Religion and Public Schools	11/20/13	\$150.00
Bonnie Brady	Legal One: Understanding the Link Between School Climate and Legal Liability	2/12/14	\$149.00
Jason Brown	Common Core Rocks on the IPAD: 3 Free Tools	2/25/14	\$115.00
Jason Brown	The Flipped Classroom	4/24/14	\$115.00
Melissa Brown	AMTNJ Annual Conference	10/25/13	Free
Heimer Capati	Best IPAD Apps to Enhance Contact Instruction	12/2/13	\$150.00
Pamela Chartock	Understanding the Long Rippling Effect of Nazi Propaganda for the Arab World	11/15/13	\$20.00
Nicholas Cifelli	Strategies to Prepare Special Education Students for the State's High School Math Assessments	11/22/13	\$150.00
Heimer Capati	New Jersey Council for the Social Studies Annual Conference	10/23/13	\$90.00
Laura Cozzi	Technology Tools, Applications and Resources to Support Math Education	12/4/13	\$100.00
Lisa Csapo	How Mentor Texts Lift Student Writing	10/18/13	\$150.00
Tara Currie	Eco-Awareness	4/11/14	\$90.00
Nicole D'Agostino	35 th Annual ASAH Conference	11/15/13	\$150.00
Christa DeLucia	Be the Best You Are Coaches Clinic – The Art of Making Champions	1/24/14	\$125.00
Kulsum Farooqui	AMTNJ Annual Conference	10/24/13	Free
Alfredo Feliciano Jr.	Differentiating Instruction with Technology	1/17/14	\$120.00
Joan Ferraro	Teaching Struggling Readers – What Matters in Fluency	12/10/13	\$55.00
Joan Ferraro	Best Use of IPADS and APPS to Increase Student Learning (K-6)	12/3/13	\$150.00
Jennifer Gordon	IPADS for Assessment	4/29/14	\$115.00
Jennifer Gordon	Digital Storytelling on the IPAD	12/5/13	\$115.00
Stephanie Gottdenker	Using IPADS to Support Language Learners, Grades K-12	11/18/13	\$140.00
Lisa Haines	How Mentor Texts Lift Student Writing	10/18/13	\$150.00
Christopher Howard	Social Studies at the Core: Authentic Teaching, Learning and Assessment	10/23/13	\$90.00
Gordon Inverno Jr.	“ Monsters in Literature” High School Classes	11/19/13	Free
Robert Jerome	The Flipped Classroom	4/24/14	\$115.00
Robert Jerome	Mathematical Forensics	3/3/14	\$150.00
Ginny Kania	Practical Strategies to Address the Challenges of Today's School Nurse	12/13/13	\$150.00
Susan Kelly	Using IPADS to Support Language Learners, Grades K-12	11/18/13	\$140.00
Lori Klebous	Strategies to Prepare Special Education Students for the State's High School Math Assessments	11/22/13	\$150.00

Laura Knaster	Eco-Awareness	4/11/14	\$90.00
Jarrett Lampkin	AMTNJ Annual Conference	10/24/13	Free
Andrea Latz	Planning for Success in Common Core Math	12/6/13	\$115.00
Dawnrae Lawrence-Force	Best Practices in Creating Safe and Nurturing Schools and Communities	10/23/13	\$90.00
Liljana Marku	AMTNJ Annual Conference	10/25/13	Free
Thomas McCloskey	2014 NJAPHERD Annual Convention	2/24/14 & 2/25/14	\$145.00
Laura Mihalenko	How to Differentiate Instruction to Meet the Common Core Standards for Language Arts	10/24/13	\$100.00
Joe Pastva	Social Studies at the Core: Authentic Teaching, Learning, and Assessment (New Jersey Council for the Social Studies)	10/23/13	\$90.00
Carter Quinby	The 16 th World Conference of the International Institute for Restorative Practices	10/21/13	\$150.00
Joseph Schlaline	Drugs, Brains and Bullies: Understanding Today's Adolescents	11/20/13	\$60.00
Pamela Schleck	Will Reading More Complex Text Improve Reading Skills?	12/11/13	\$150.00
Debra Sheldon	Autism New Jersey Annual Conference	10/17/13	\$150.00
Donna Sicola	Student Growth Objectives for School Counselors	10/21/13	Free
Christine Testa	Practical Strategies for Implementing the Rigorous Common Core State Standards for Reading and Writing	11/26/13	\$150.00
Eileen Truchan	AMTNJ Annual Conference	10/25/13	Free
Josephine Tutela	Rutgers Center of Literacy – Ralph Fletcher – What a Writer Needs	10/19/13	\$150.00
Betty Ann Verner	Building Healthy Communities	12/4/13	\$85.00
Irene Werner	Technology Tools, Applications and Resources to Support Math Education	12/4/13	\$100.00

6. The Board of Education approved the following salaries for SAT Prep which is run through the Sayreville tuition-based Adult School Program as follows:

Ira Babyatt (Math) 32 students X \$100 = \$3,200
 Gordon Inverno (Verbal) 31 students X \$100 = \$3,100

7. The Board of Education approved the following salary adjustments for a person achieving a change in credit or degree status for school year 2013-14:

Alicia Farese, English Teacher at the Sayreville War Memorial High School, from MA to MA+30 = Salary: **\$57,653.

8. The Board of Education approved the following support personnel to the substitute teacher list for school year 2013-14. All applicants are certified for substituting. ***All substitute applicants cannot be used as a substitute employee until their name appears on an approved substitute list issued by the Superintendent's Office.***

- *Brown, Edward Alex
- *Downey, Rosemary
- *Gomes, Lisa
- Kelly, Erin
- *Norek, Timothy
- *Sanu, Samir
- *Yetsko, Panita

9. The Board of Education approved the following support personnel to the substitute nurses' list for school year 2013-14. All applicants are certified for substituting. ***All substitute applicants cannot be used as a substitute employee until their name appears on an approved substitute list issued by the Superintendent's Office.***

*Makarets, Elena

*Conditional upon final approval by the N.J. Department of Education and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. or N.J.S.A. 18A:6-4.13 et seq.

**Pending SEA Salary Contract Negotiations (2012-13 salary guide)

10. The Board of Education approved 1) to withhold the employment increment and adjustment increment for employee John Kohutanycz beginning with the 2014-15 school year; and (2) directed the Business Administrator/Board Secretary to provide Mr. Kohutanycz with written notice of this action and the reasons for this action within ten (10) days.

POLICY

1. The Board of Education approved the second and final reading of the policies as per Attachment A.

2. The Board of Education approved the first reading of the Graduation Policy as per Attachment B.

Mr. Ciak gave an overview of the policy.

3. The Board of Education approved the following annual NCLB Title I Parent Involvement Policy for 2013-2014 which was approved by the Parent Involvement Council on October 7, 2013.

Sayreville Public Schools Title I Parent Involvement District Policy 2013-2014

I. Opportunities for Title I parent involvement will include the following:

- A. Parents of students eligible for Title I services will receive a letter and/or telephone call prior to entrance into their school's program which includes the reasons for their child's inclusion and the program. At an annual Back-to-School Night held at each school in September, parents will be provided with information regarding the instructional objectives and methods, as well as an opportunity to provide input into planning future Title I projects.
- B. Academic Support Instruction (ASI) teachers will provide quarterly progress reports for the parents of students in ASI classes in Targeted Assistance Areas or grades 1-8. Parent conferences will be scheduled twice each year with both afternoon and evening sessions. During these conferences, samples of student work will be available for inspection and teachers will offer specific ways in which parents may help their children achieve course proficiencies.
- C. At least once a year, the parents of Title I students will be afforded the opportunity to meet with school personnel for the purposes of planning, consultation and evaluation to insure parental input with regard to opportunities for involvement throughout the year. This meeting will be open to all parents who wish to attend and will be held on Back-to-School Night.
- D. Provisions will be made, as far as practicable, for the translation of notices and progress reports when the need arises.
- E. A copy of this policy will be reviewed and disseminated annually, as well as the list of responsibilities for teachers, parents and students.
- F. The annual evaluation of the effectiveness of the Title I program will be included in

the Report of Annual Yearly Progress presented at a public meeting of the Board of Education. Following the presentation, opportunities for parent and public input will be provided.

- G. Parents will be invited and encouraged to participate in a wide variety of activities which they can attend with and without their children such as the Family Literacy, Technology Programs as well as and numerous other grade appropriate activities specific to each Title I school.
- H. Copies of this policy will be distributed to all parents of students receiving Title I services.

II. Maintenance of Effort

To be in compliance with the requirements of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the No Child Left Behind Act of 2001, Section 1120A(a) the Sayreville Board of Education will maintain a combined fiscal effort per student, or aggregate expenditures, of state and local funds with respect to the provision of the free public education in the Local Education Agency (LEA) for the preceding fiscal year that is not less than 90 percent of the combined fiscal effort per student, or the aggregate expenditures, for the second preceding fiscal year.

III. Comparability (with multiple schools)

To be in compliance with the requirements of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the No Child Left Behind Act of 2001, Section 1120A(c), the Sayreville Board of Education directs the Superintendent to assign teachers, administrators, and auxiliary personnel to the schools in such a way that the equivalence of personnel is ensured among schools.

IV. Comparability of Materials and Supplies

To be in compliance with the requirements of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the No Child Left Behind Act of 2001, Section 1120A(c), the Sayreville Board of Education directs the Superintendent to distribute curriculum materials and instructional supplies to the schools in such a way that the equivalence of such material is ensured among schools.

V. Title I Parent, Teacher Compact

Each year parents, teachers and students will sign an agreement to support the improvement of math and language arts skills of Academic Support Instruction (ASI) students. The following is a copy of that agreement for 2013-2014:

NCLB TITLE I PARENT, TEACHER STUDENT COMPACT FOR 2013-2014

We, the parents of the Sayreville school community, establish this policy to foster the improvement of math and language arts skills, to support the academic success of our children. We believe this can be done through the cooperative efforts and a planned partnership of parents, students and teachers.

Parent's/Guardian's Responsibilities

We will:

- 1) Make sure that our child attends school regularly, is on time, and is prepared to learn.
- 2) Ask what skills our child is learning in ASI classes each day.
- 3) Engage in activities with our son/daughter that continues his/her classroom learning at home.
- 4) Check that written and study homework is completed each day.
- 5) Attend school activities and programs that are displays and/or applications of what my child is learning in school.
- 6) Communicate frequently with our child's teacher, through notes, conversation or email, about how well our child is doing.

Student's Responsibilities

I will:

- 1) Come to school on time and be ready to learn.
- 2) Pay attention to my teachers and family when they are helping me with my school work.
- 3) Write down my homework assignments and make sure I bring home the books and materials needed to do them.
- 4) Complete my homework and remember to bring it to class.
- 5) Ask for help from teachers and family members when it is needed.
- 6) Show parents all my work and tests, returning them with their signatures, if my teachers request it.

Teacher's Responsibilities

I will:

- 1) Provide quality teaching and model behaviors for my students and their families.
- 2) Communicate frequently with families about my students' progress.
- 3) Recognize that all students learn differently and employ varied instructional strategies.
- 4) Use technology as an assessment and teaching tool.
- 5) Provide frequent feedback to students about their academic progress and participation.
- 6) Participate in meaningful professional development to enhance my instructional skills.

Student's Signature: _____ **School:** _____

Parent's Signature: _____ **Teacher's Signature:** _____

4. The Board of Education approved the completed NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance for School Year 2013-14 to the New Jersey Department of Education as part of the NJQSAC process.

5. In honor of Veteran's Day, the Board of Education approved the following resolution:

WHEREAS, for more than 200 years, individuals from all walks of life have taken up arms and sworn an oath to support and defend the principles upon which our country was founded; and

WHEREAS, throughout our history, courageous men and women have donned the uniform of our Armed Forces and built a noble tradition of faithful and dedicated service to our Nation; and

WHEREAS, Veterans Day has been set aside as both a national and state holiday to honor the 50 million American patriots who answered the call of duty, preserving our freedoms and often making the ultimate sacrifice; and

WHEREAS, we can never fully repay our debt of gratitude to those heroic men and women who served, were wounded, or even died in battle; and

WHEREAS, the unwavering commitment of our Soldiers, Sailors, Airmen, Marines, and Coast Guardsmen has preserved our freedoms and saved millions around the world from tyranny; and

WHEREAS, we continue to draw inspiration from the heroism and dedication of those who currently serve and sacrifice for the cause of liberty and justice; and

WHEREAS, it is fitting that the Sayreville Board of Education in the town of Sayreville, residing in the county of Middlesex, in the State of New Jersey, honor America's military veterans, including the living veteran employees of the

Sayreville Board of Education, through whose service and sacrifice we today enjoy freedom and liberty.

BE IT FURTHER RESOLVED that the Superintendent and President of the Sayreville Board of Education encourages citizens to participate in local Veterans Day activities honoring the men and women who have stood watch over America.

IN TESTIMONY WHEREOF the President of the Sayreville Board of Education and the Superintendent of Schools have hereunto subscribed their names and have caused the Official Seal of the Sayreville Board of Education to be hereunto affixed on this the 15th day of October, 2013.

CURRICULUM

1. The Board of Education accepted Harassment, Intimidation and Bullying Reports and Findings for Reports #1-2013-14 to #4-2013-14.
2. The Board of Education approved the new curriculum for Fashion Illustration for the Sayreville War Memorial High School, for the 2013-14 school year, for Grades 9-12.
3. The Board of Education approved the amended recommendation of a previously approved student disciplinary hearing on January 8, 2013 (F.7)

4. The Board of Education approved the following for the Special Services Department:

- a. Placement of the following classified student in out-of-district placement for the remainder of the 2013-2014 school year. (Transportation is required) (I)

<u>Student(s)</u>	<u>School</u>	<u>Cost Per Student</u>	<u>Pro-rated Cost</u>
1	CPC High Point Morganville (NR)	\$59,374.80	\$59,374.80

- b. Request to purchase an Otterbox from CDW Government, Vernon Hills, IL, for a classified student's iPad Mini at a cost of \$43.59. (P)
- c. Request to purchase an iPad Mini and AppleCare+ from Apple Inc., Austin, TX for a classified student at a total cost of \$428.00. (P)
- d. Request \$55.00 per hour for bedside instruction for a student, payable to UBHC, Piscataway, NJ. (M)
- e. Request bedside instruction for a student while at Monmouth Medical Center, payable to Education, Inc. at an hourly rate of \$47.00. (M)
- f. Request bedside instruction for a student at Princeton House, North Brunswick, at an hourly rate of \$53.00. (M)
- g. Home Instruction for 11 students for the month of September. Reasons for this Home Instruction are: Brain Tumor-1; Wegener Granulomatosis-1; Administration-1; Mitochondrial

Disorder-1; Vascular-lymphatic-1; Aplastic Anemia -1; Migraine Headaches-1; Lupus -1; Spondyloarthritis -1; Rheumatoid Arthritis -1; and Cardiac Valve Replacement -1.

- h. As of September 30, 2013 there were 80 students in Out-of-District placements.
- i. As of September 30, 2013 there were 21 students on Home Instruction.

Special Education Items – Rationale Key

ND	New determination - special education eligibility for student within the district
NR	New registration - student with eligibility for special education services from another district/state
NS	New state agency placement – student with eligibility for special education services
T	Transfer of placement – district special education student
S	Transfer of placement – by State agency mandate/action
E	Evaluation criteria mandated by NJAC:6A Chapter 14
D	Diagnostic evaluation / consultation for IEP planning
I	IEP requirement
P	Program requirement specific to the placement or individual
M	Medically required accommodation or service
C	Placement and/or classification decisions impacted by court Mandate.
R	Placement and/or services resulting from resolution to mediation.

CO-CURRICULUM

1. The Board of Education approved the Sayreville War Memorial High School Odyssey of the Mind to host the state finals at the high school on Saturday, March 1, 2014 from 6:00 AM to 8:00 PM.

2. The Board of Education approved the Sayreville War Memorial High School Downhill Ski Club to attend a ski weekend in Killington, Vermont from February 7 through February 9, 2014. The club members will be staying at the Holiday Inn in Rutland, Vermont. This trip will be paid for by the attendees and at no cost to the Board.

3. The Board of Education approved the Arleth Elementary School to hold a Grade 3 Chorus Show on December 11, 2013, from 7:30 PM to 8:30 PM in the gym.

4. The Board of Education approved the Arleth Elementary School to host a Fall Festival on October 24, 2013 from 6:00 PM to 8:00 PM.

5. The Board of Education approved the following Sayreville Middle School activities, for the 2013-14 school year:

- a. On Thursday, December 12, 2013, the Middle School Band will hold its Annual Winter Concert at 7:00 PM in the auditorium at the Sayreville War Memorial High School.
- b. On Friday, October 25, 2013, the Sayreville Middle School PTO and Student Council will sponsor a Grade 6 Dance from 6:00 PM to 8:00 PM in the cafeteria and cafegymnasium.
- c. On Friday, November 22, 2013, the Sayreville Middle School PTO and Student Council will sponsor a Grade 6 Dance from 6:00 PM to 8:30 PM in the cafeteria and cafegymnasium.

6. The Board of Education approved the Wilson Elementary School to hold a Fall Festival on Thursday, October 24, 2013 from 3:00 PM to 10:00 PM in the gym, cafeteria and grass area.

7. The Board of Education approved the Truman Elementary School to hold a PTO Movie Night on Friday, October 25, 2013 from 7:00 PM to 9:00 PM in the all-purpose room.

8. The Board of Education approved the Truman Elementary School to hold a PTO Fall Festival Dance on Friday, November 15, 2013 from 4:00 PM to 10:00 Pm in the all-purpose room.

9. The Board of Education is requested to approve the Samsel Upper Elementary School to hold an ELL-Back to School Night on Thursday, October 17, 2013 from 6:00 PM to 7:00 PM in Room 374.

10. The Board of Education approved the Truman Elementary School PTO to hold a Theatre Presentation from 6:00 PM to 9:30 PM on Friday, January 31, 2014 in the all-purpose room.

11. The Board of Education approved the Eisenhower Elementary School PTO to sponsor a Winter Tricky Tray to be held in the gym on Friday, February 7, 2014, from 6:30 PM to 10:00 PM.

12. The Board of Education approved the Eisenhower Elementary School PTO to sponsor Family Games Night to be held in the gym on Friday, January 17, 2014, from 6:00 PM to 8:00 PM.

SUPPORT SERVICES

1. The Board of Education waive the transportation policy as outlined by the following parent(s):

<u>Name</u>	<u>School(s)</u>	<u>Reason</u>
Shravan Dwivedi	Samsel (Project Before)	Employment
Ama Owusu	Truman	Employment
Kwabena Owusu	Arleth	Employment
Zahara Smith	Samsel (Project Before)	Employment
MyAisa Williams	Samsel (Project Before)	Employment

2. The Board of Education is requested to approve the following trips:
 - a. On Thursday, October 17, 2013, seven students from Sayreville War Memorial High School and one teacher to Sayreville Police Court House/Police Station to explore various careers at police headquarters while gaining real life experience. One Board bus will be utilized at a cost of \$60.06 (salary \$55.18 – fuel \$4.88).
 - b. On Thursday, October 24, 2013, nineteen students from the Samsel Upper Elementary School MD class, twelve faculty and staff members to Cheesequake Farms in Old Bridge to learn about a farmer’s market and what is sold. One Board bus will be utilized at a cost of \$103.01 (salary \$96.56 – fuel \$6.45) to be paid by the Board of Education.
 - c. On Thursday, October 24, 2013, seventy members and chaperones of Sayreville B.I.C. to the Embassy Suites in Piscataway to attend Trick-or-Suite. Two Board buses will be utilized at a cost of \$202.62 (salary \$186.86 – fuel \$15.76) per bus for a total cost \$405.24 to be paid by the Sayreville B.I.C Association. Buses will depart from Wilson School.

- d. On Friday, October 25, 2013, twenty-two students from the Sayreville High School Advanced Art classes and two teachers to Grounds for Sculpture, Hamilton, NJ to expose students to large scale 3-D art. One Board bus will be utilized at a cost of \$229.67 (salary \$193.12 – fuel \$36.55) to be paid by the Board of Education.
- e. On Monday, October 28, 2013 one hundred and twenty preschool students, and thirty-one faculty and staff members from the Samsel Upper Elementary School to Dearborn Farms in Holmdel to learn how vegetables grow and are harvested. Four Board buses will be utilized at a cost of \$168.39 (salary \$158.63 – fuel \$9.76) for a total cost \$673.56 to be paid by the Board of Education.
- f. On Tuesday, November 19, 2013, sixty students from the Financial Honors Accounting Society and four teachers to Rutgers University, Piscataway, NJ, to develop awareness of higher education opportunities. Two buses will be contracted from Browntown Bus Service at a cost of \$360.00 * per bus for a total cost of \$720.00 to be paid by the Board of Education.

*Other quotes: Raphael - \$380; Wehrle - \$450.00.

- g. On Wednesday, November 20, 2013, forty students from the Samsel Upper Elementary School and three teachers to Sayreville Care and Share Food Bank and OLV-St. Vincent De Paul Food Bank to deliver food collected by district schools. One Board bus will be utilized at a cost of \$136.33 (salary \$127.59 – fuel \$8.74) to be paid by the Board of Education. The Board truck is also requested.
- h. On Friday, October 25, 2013, thirty-five students from the MD classes at Arleth School and twenty-two faculty and staff members to Cheesequake Farms in Old Bridge to learn about farm animals and foods that grow on a farm through many multi-sensory activities. Two Board buses will be utilized at a cost of \$146.02 (salary \$137.94 – fuel \$8.08) per bus for a total cost of \$292.04 to be paid by the Board of Education.

3. The Board of Education approved the use of seven Board buses on Friday, May 2, 2014 to transport students and chaperones to the Grand Marquis, Old Bridge for the Sayreville High School Junior Prom. Board buses will be utilized in a four-way move at a cost of \$152.46 (salary \$137.94 – fuel \$14.52) per bus for a total cost of \$1067.22 to be paid by the Board of Education.

PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

SUPERINTENDENT'S REPORT APPROVAL

Motion by Mrs. DePinto, second by Mrs. Raccuia. Roll call vote. Nine votes recorded. Motion carried, yes votes recorded by Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccuia, Mrs. Trapp and Mr. Macagnone.

DELEGATE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION

- Kevin Ciak

COMMITTEE REPORTS

DISCUSSION

- Mr. Macagnone – Middle School Musical
- Mr. Macagnone – Parent Access to district web site, parent portal. Mrs. Zeichner reviewed the current percentage.
- Mrs. Batko – Sandi Grant – Professional Development Budget
- Mr. Ciak – Soccer eligibility review. Dr. Alfano explained the process to be implemented.
- Mrs. Raccuia – Substitute rates for 2013 – 2014
- Mr. Biesiada – Legislature Day at the high school

PUBLIC PARTICIPATION

- Meet the Candidates Night
- Girls' Soccer Eligibility
- Study Hall for Athletes

Motion by Mrs. DePinto, second by Mrs. Raccuia . Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccuia, Mrs. Trapp and Mr. Macagnone. The Board adjourned the meeting at 8:45 P.M.

Emidio D'Andrea
Business Administrator/Board Secretary

